

## Child Support Certification

Owners/Agent must count alimony or child support amounts awarded by the court unless the applicant/tenant certifies that payments are not being made and that he or she has taken all reasonable legal actions to collect amounts due, including filing with the appropriate courts or agencies responsible for enforcing payment.

Please use separate form for each child support case

I hereby certify that the following is true regarding my current child support for: (list names of children)

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**Please check all that apply:**

1.  I am **currently receiving child support** in the amount of \$\_\_\_\_\_ per month/week from **as a non-court ordered payment from:** (A signed notarized statement from this provider of payment as verification of the amount of payment is attached)  

_____ Name of Provider	_____ Relationship of Provider
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2.  I am **currently receiving** child support in the amount of \$\_\_\_\_\_ per month/week. A print-out covering the past twelve (12) months from the appropriate agency (County, Courthouse or SRS Child Support Enforcement Unit) to verify payment is attached.
3.  I am presently receiving child support arrears in the amount of \$\_\_\_\_\_ per month/week.
4.  Effective \_\_\_\_\_ I **will begin** receiving child support in the amount of \$\_\_\_\_\_ per month/week. Supporting documentation of payment to be received is attached.
5.  I **may begin** receiving child support in the future. A copy of my divorce decree and/or separation agreement is attached. **If there isn't an agreement, please explain:**  
\_\_\_\_\_  
\_\_\_\_\_
6.  It is **Court ordered** that I receive \$\_\_\_\_\_ per month/week for child support, **but I do not receive it on a regular basis** – Case #\_\_\_\_\_. Documentation from County, Courthouse or SRS Child Support Enforcement Unit is attached.
7.  It is **Court ordered** that I receive \$\_\_\_\_\_ per month/week for child support, **but I do not receive it** – Case #\_\_\_\_\_. A print-out covering the past twelve (12) months from the appropriate agency (County, Courthouse or SRS Child Support Enforcement Unit) to verify non-payment is attached.
8.  I am **not** presently receiving child support and do not anticipate obtaining a court order for child support in the upcoming year.

Under penalty of perjury, I certify that the information presented on this certification is true and accurate to the best of my knowledge. The undersigned further understands that providing false representations herein constitutes an act of fraud. False, misleading or incomplete information may result in the termination of a lease agreement.

\_\_\_\_\_  
Print Name of Applicant/Tenant

\_\_\_\_\_  
Signature of Applicant/Tenant

\_\_\_\_\_  
Date

# Checklist of Attachments for Child Support Certification

Owners/Agent must count alimony or child support amounts awarded by the court unless the applicant/tenant certifies that payments are not being made and that he or she has taken all reasonable legal actions to collect amounts due, including filing with the appropriate courts or agencies responsible for enforcing payment.

- SRS Child Support Enforcement Unit  
Department of Social and Rehabilitation Services (**SRS**) will officially change to Department **for** Children and Families (DCF).
- NJ Child Support <http://www.njchildsupport.org>
- Child Support Enforcement Unit from *another state/county*
- Support Order (including any arrears)
- Court order generated through Public Assistance (if pass through) amount due to recipient
  - Printout of amounts receive by tenant/applicant
- Divorce Decree
- Separation Agreement
- Trust Account-distribution of payments
- Signed notarized statement of payment from provider on behalf of children.
- Summons to appear